MINUTES

Little Elm Economic Development Corporation 100 W. Eldorado Parkway Little Elm, Texas 75068

Regular Meeting

Monday, December 10, 2012

Present: Jason Olson, President, Micheal Blazer, Vice-President, Marc Matney, Treasurer, Curtis Cornelious, Council Liaison Neil Blais, Alternate, Robert Anderson, Alternate, Jeff Moore, Attorney, and Jennette Killingsworth, Executive Director

Absent: Stephanie Shoemaker (Neil Blais voted in lieu of Stephanie Shoemaker)

Town Staff: Jason Laumer and Ginnye Nance, Principal Management Group

Guest: None

- 1. Call Order Regular Meeting at 6:52 p.m.
- 2. Presentations and Announcements: None
- 3. **Financial reports for Principal Management Group** presented by Jennette Killingsworth. **No Action Required.** Property Management Group is moving forward with filing with Small Claims Court of NSF check from Santa Cruz and requested that Ginnye coordinate all correspondence regarding proceedings with Director Killingsworth.

BOD advised Director Killingsworth to coordinate with Hawkins Construction for demolition at 112 Clark Street and 107 E. Eldorado Parkway (Praise Fellowship Church). BOD also authorized PFC members to remove any and all content from the facility upon departure. BOD requested that a waiver of liability be signed as a precautionary measure for removal of content.

- 4. Upon motion by Micheal Blazer and second by Neil Blais the members <u>voted</u> <u>unanimously (5-0)</u> to approval the Minutes from the Regular Meeting from November 12, 2012.
- 5. Upon motion by Curtis Cornelious and second by Neil Blais the members <u>voted</u> <u>unanimously (5-0)</u> to approve a part-time administrative assistance to Executive Director Killingsworth for Little Elm EDC with selection of candidate at Director Killingsworth's discretion.

- 6. Director Jennette Killingsworth provided an update regarding events, activities and calendar pertaining to EDC, **No action was taken**.
- 7. Upon the motion by Micheal Blazer and second by Neil Blais, the members <u>voted</u> <u>unanimously (5-0)</u> to adjourn <u>at 7:24 p.m.</u>

Respectfully,

Jennette Killingsworth, Executive Director

Passed and approved this 14th day of January 2013